House Rules THF TOWER

Dear visitors,

We are pleased to welcome you to THF TOWER at Tempelhof Airport. In order to make your stay as pleasant as possible and to preserve the listed building, we ask you to observe the following house rules:

1. Applicability of the house rules

- 1.1 Tempelhof Projekt GmbH, as the administrator of Tempelhof Airport and represented by the employees and the security staff, is responsible for enforcing the house rules in the building ensemble including THF TOWER. Their instructions must be followed.
- 1.2 By entering THF TOWER, visitors accept the house rules and their regulations. The house rules are binding for all visitors.
- 1.3 THF TOWER may only be entered with a valid ticket during the respective opening hours. The ticket entitles the holder to a maximum stay of two hours. In the event of unauthorized entry, the visitor will be asked to leave the building; in the event of a repeat offence, the visitor will be banned from the building.
- 1.4 The admission prices and opening hours of THF TOWER can be viewed on the website of Tempelhof Airport.: www.thf-berlin.de
- 1.5 If the maximum number of visitors is reached, THF TOWER may be temporarily closed to visitors in whole, or in part. THF TOWER may also be closed on special occasions. Information will be provided via the website and on site.
- 1.6. A maximum of 2 people with restricted mobility may be on the roof terrace at the same time. The employee and security staff are responsible for monitoring.
- 1.7 In the event of dangerous weather conditions, the roof terrace must be vacated on the instructions of the supervisory staff. On these occasions, we cannot refund entrance fees that have already been paid.

2 General rules of conduct

- 2.1 Visitors must always behave in such a way that no other visitors or staff are harmed, endangered, harassed or provoked.
- 2.2 In accordance with the general legal regulations, in particular those of the German Civil Code, visitors will be liable for soiling, damage or loss of mobile and fixed exhibition objects or furnishings. In the event of misuse of alarm systems, fire extinguishing equipment and elevators, the responsible party will be liable for the costs incurred.
- 2.3 Visitors who are responsible for supervision (teachers, group leaders, etc.) and legal guardians are responsible for the appropriate behaviour of all persons in their charge. Parents are liable for their children.
- 2.4 Smoking is prohibited in all areas of THF TOWER. This also applies to e-cigarettes.
- 2.5 Animals are not allowed inside THF TOWER. Exceptions are assistance and therapy dogs.
- 2.6 The consumption of food, alcoholic beverages and drugs is not permitted. Drinking is not permitted within the exhibition area.
- 2.7 Visitors who are recognizably under the influence of alcohol or drugs will be denied access to THF Tower, or will be asked to leave from THF TOWER.
- 2.8 The distribution of printed material is forbidden in THF TOWER. Similarly, affixing advertising stickers or posters and the use of advertising media in the THF TOWER are not permitted without the prior written consent of Tempelhof Projekt GmbH.
- 2.9. The parking of bicycles, e-scooters, scooters, etc. is only permitted on the stands and areas provided for this purpose in the outdoor area. Two disabled parking spaces are available next to the entrance.

3. Safety

- 3.1 Stairs, passages, elevators and designated escape routes must be kept clear at all times. Emergency exits may only be used in case of an emergency.
- 3.2 Hazardous materials, weapons, etc., are not permitted. Carrying or burning pyrotechnic objects such as candles, sparklers and fireworks is also prohibited.
- 3.3 The use of unmanned aerial vehicles such as drones or multicopters is prohibited, as is the use of laser pointers.

- 3.4 THF TOWER is accessible to visitors via a newly installed staircase. Only this staircase may be used; the historic staircase and the old stairwell, which is still under construction, are part of the monument. This area is secured by barriers and may not be entered.
- 3.5 Climbing on the parapet of the roof terrace is prohibited.
- 3.6 Climbing onto the fittings in the former air traffic control tower is prohibited.

4. Cloakroom, liability & lost property

- 4.1 Visitors may lock bags, backpacks, jackets or coats in the lockers provided. Larger items such as skateboards, umbrellas, suitcases, etc. are not allowed in the exhibition. Luggage larger than the size of "hand luggage" (with reference to standard airport regulations) may generally not be brought into the THF TOWER.
- 4.2 We cannot take responsibility for items left in the cloakroom, or for valuables and cash left in the lockers.
- 4.3 Visitors who find lost items are requested to hand them in at the information desk on the 6th floor of THF TOWER. Lost property will be kept there for 14 days and then handed in at the Central Lost Property Office Berlin (Platz der Luftbrücke 6, 12101 Berlin). Lost property will be disposed of in accordance with legal regulations. Unattended luggage must be reported to the supervisory staff or the Visitor Service.

5. Photography, filming and mobile phone use

- 5.1 Photography and filming is permitted exclusively for private purposes.
- 5.2 Commercial photography and filming, as well as sound and video recordings, are only permitted the prior written permission of Tempelhof Projekt GmbH.

6. Behavior in case of an emergency

- 6.1 When an acoustic alarm signal sounds, visitors must leave the premises immediately via the designated escape and rescue routes. The instructions of the staff employed by Tempelhof Projekt GmbH must be followed. The signposted escape and rescue plans must be observed. In the event of a fire alarm, the elevators are not to be used.
- 6.2 In the event of an emergency, employees and supervisory staff are to be notified.
- 6.3 Visitors who are not capable of self-rescue and who are on the roof terrace during an emergency will be helped to the elevator lobby on Level 6 by security staff, from where the Berlin Fire Department will take over.

7. Final regulations

- 7.1 If the house rules or the instructions of the staff are not followed, the persons concerned may be prohibited from further stay in THF TOWER. Visitors who repeatedly fail to comply with the house rules and the instructions of staff may be banned from the premises.
- 7.2 Tempelhof Projekt GmbH makes its decisions regarding the house rules under exclusion of legal recourse. It also reserves the right to change or amend the above house rules.

We thank you for your support and understanding and wish you a pleasant stay.

Tempelhof Project GmbH Columbiadamm 10, A2 12101 Berlin

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